



University of KwaZulu-Natal Library, Howard College

# NEWSCUTTINGS

Library guide

<http://library.ukzn.ac.za>

Newscuttings are published newspaper reports which cover current events and topical issues. They are a valuable source of current information but as newspapers are produced very quickly and are sometimes sensational, the facts they publish might contain inaccuracies – it is wise to confirm facts in these articles.

- **SA MEDIA**

SA Media covers over 120 South African newspapers and periodicals with more than 500 articles selected daily, categorized and indexed in Afrikaans and English. Copies of original articles are available from microfiche archives for the period 1978 to 1996. Digital images of articles are available online since January 1997 in both tif and pdf format. Online searching is at the Sabinet site <http://www.sabinet.co.za/login.html>. A password for off-campus searching is available on request. This database is compiled and maintained by the Institute for Contemporary History (INCH) at the University of the Free State.

The microfiche archive is housed in Room L45 in Special Collections on the Lower Ground floor of EG Malherbe Library.

- **Searching SA Media**

At the Sabinet screen select Online Reference Search for IP authenticated access or use the login and password for off-campus access. Then select the SA Media database from the drop down menu.

Searches can be conducted using any of these fields:

- **Subject terms** - Use subject terms or phrases in either English or Afrikaans when searching the period 1987 - June 2001. After this date it is also possible to search using phrases in the titles of newscuttings.

- **Category Number** - 24 numbered subject categories are used to categorize newscuttings. Select the relevant category from a drop down menu on the search page.
- **Publication:** Searches can be limited to one particular newspaper by selecting the name of the newspaper from the drop down menu.

Searches can be further refined by

- **date** – full publication date or year only
- **type of publication** – whether a financial newspaper or not
- **language** – English or Afrikaans

- **Searching INCH Newscuttings on Microfiche**

To locate your newscutting in the Microfiche collection for the period prior to 1997, you will need to know the **category, location (identification) number** and the **year of publication** of the newscutting you require.

These details can be obtained from an online search of SA Media, or by using the Keyword List and the Cuttings Index housed with the microfiche collection.

Once you have this information proceed as follows:

- Select the cabinet drawer containing the appropriate year
- Check through the fiches in the relevant subject category
- Select the fiche whose document numbers include the document number of the newscutting you require
- View the fiche using the microfiche reader
- You may make prints of newscuttings at a charge of R1,00 per page (check with library staff for the current price).

## OTHER NEWS SOURCES

- Alternative Press Index  
Main library RB 016.0705 ALT
- **The New Nation.** 1986-1997. Johannesburg.  
Print copies shelved in the Main Library J320.968 N2 (Large format)
- **Mail & Guardian.** 1995- Johannesburg : M & G Publications Print copies shelved in the Main Library J 079.68 W2 (Large format) Also online <http://www.mg.co.za>
- **Newspaper Source.** This database at <http://search.epnet.com> provides selected fulltext coverage for 25 national and international newspapers and over 200 regional US newspapers. Newspaper coverage includes The Australian, The Christian Science Monitor, The Times (UK), The Daily Mail and the Washington Post, among others.
- **SAPA Reports.** SAPA is South Africa's national news agency and supplies its news to the print media, radio and television. The SAPA Reports can be accessed online at <http://www.sabinet.co.za/login.html> but there is a 24 hour delay on the availability of these reports.

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