



University of KwaZulu-Natal Library, Pietermaritzburg

AUTHOR-DATE STYLE: ELECTRONIC SOURCES

Referencing guide for students

This guide is designed to be used in conjunction with the **Author-Date Style: Print sources referencing guide for students**.

AUDIOVISUAL SOURCES - including microforms, audio- and videocassettes, CDs, DVDs, etc.

- Follow the form of references for the appropriate format for example, Books in the: **Author-date style: Print sources referencing guide for students** and make the following additions:
- The type of format is given before publication details.

Basic format

Surname and initials of author (or composer, writer, performer, director, etc). Year. *Title*. Type of format. Place of publication: Name of publisher or recording company. Identifying number (where relevant).

Examples

Audiocassettes

McEwan, T. 1996. *The case for and against a stakeholder view of business activity*. [Audiocassette]. Pietermaritzburg: University of Natal.

CD-ROMs

Boxill, B. 1998. Affirmative action. In: Craig, E. (ed.). *Routledge encyclopedia of philosophy*. [CD-ROM]. London: Routledge.

DVDs

Handel, G. F. 1988. *Messiah*. [DVD]. Batavia: Video Treasures.

Microforms (microfilms and microfiche)

Stobie, B. S. 1978. *The role of the audit report and an assessment of its function in modern corporate reporting*. [Microfiche]. M. Acc. Thesis. Pietermaritzburg: University of Natal. 6 fiche.

Slides

University of Essex Library. 1975. *The literature of economics*. [Slides]. Colchester: University of Essex. 24 slides.

Videocassettes

Bolt, S. 1993. *The art of Claude Lorraine*. [Videocassette]. London: British Broadcasting Corporation.

ONLINE FULL-TEXT SOURCES

Basic format

- Follow the format of references for books, periodicals, interviews, etc. in the **Author-Date Style: Print sources referencing guide for students** and make the following additions:
- The URL (or file address in the case of full-text online sources) including the access mode identifier such as http; gopher, where applicable
 1. For database collections subscribed to by the library, for example EBSCOhost Research Databases, which have extremely long URLs or URLs that include lots of symbols and characters, URLs do not have to be cited. Simply put the name of the collection and if appropriate, the specific database
 2. For database collections where individual documents do not have URLs, such as Lexis-Nexis and Westlaw, use the URL of the site's home page
 3. When proceeding from the home page to a document via a sequence of links, follow the URL with the word PATH: and specify the sequence of steps
- Day, month and year, in brackets, on which the source was accessed.
- For e-mail messages, sender and recipient's address in addition to date and title of the communication.

Examples

- **Books (including dictionaries, encyclopedias and reports)**

Shipe, W. F. 2000. History of food production and preservation. In: *Ullmann's encyclopedia of industrial chemistry*. 7th ed., 2003. Weinheim. Wiley Interscience. www.mrw.interscience.wiley.com/ueic/. (Accessed 3 July 2003)

South African Law Reform Commission. 1996. *Money laundering and related matters*. Pretoria: South African Law Commission. <http://www.doj.gov.za/salrc/index.htm> (Accessed 21 November 2003)
- **Government websites**

Mbeki, T. 2002. *State of the nation address: opening of Parliament 14 February 2002*. Pretoria: South Africa Government Online. <http://www.gov.za/>. (Accessed 28 February 2002)
- **Full-text journal and newspaper articles**

Note that page numbers are often missing with online full text articles unless in PDF format.

a) **direct link to journal/newspaper**

Chinsembu, K. 2005. My ten years of teaching science in Africa. *Science in Africa*, 45, Nov. <http://www.scienceinAfrica.co.za/> (Accessed 15 April 2006)

Gottschalk, P. 2002. Law firm clients as drivers of law firm change. *Journal of Information Law and Technology*, 1 March. <http://elj.warwick.ac.uk/jilt/> (Accessed 18 Jul 2003)

Hefer Commission lures ANC factions into the open. 2003. *Mail and Guardian Online*, 17 Oct. <http://www.mg.co.za> Path: Archive. (Accessed 24 Nov 2003)

- b) via a full-text database where there is only a site URL**
 Clements, R.V. 2003. Medicine and public health: the changing role of the expert witness. *Medico-Legal Journal*, 71(81). <http://www.lexis-nexis.com/professional/> .UK journals (Accessed 7 May 2003)
- c) via a database collection with an extremely long or complex URL such as EBSCOhost Research Databases - the URL may be omitted.**
 The death of death row. 2003. *Canadian Medical Association Journal*, 168(5): 1-2. EBSCOhost Research Databases. Path: Academic Search Premier. (Accessed 6 June 2003)
- **Weblogs**
Author's name; nature (post or comment) and date of post/comment. Name of blog and date accessed. URL

 Global warming changed the face of the earth. Weblog post 12 Sept. 2007. *Global warming awareness blog*. 18 Jan. 2008.
<http://www.globalwarmingawarenessblog.com/global-warming-changed-the-face-of-the-earth.html#more-78>
 - **Personal e-mail**
Sender's name and email address; date email was sent. Subject matter of e-mail; name and address of recipient

 Jones, S. (joness@yahoo.com). 4 Apr 2003. *Accounting tips*. e-mail to L Sibisi (sibisi@yahoo.com)
 - **Listserv e-mail lists**
Author's name and date of e-mail; subject of message. Name of listserv; listserv URL and date accessed.

 Mathers, P. 2 May 2006. Computing short courses. *Lis-link*. jiscmail@jiscmail.ac.uk (Accessed 17 June 2006)
 - **World wide web (for publications other than those listed above)**
 Union of Concerned Scientists. 2007. Nuclear power in a warming world: executive summary. [Cambridge, Mass].: Union of Concerned Scientists. 9 p.
http://www.ucsusa.org/global_warming/solutions/nuclearandclimate.html. (Accessed 17 January 2008).